



## Residential Window and ENERGY STAR® Qualified Insulated Door Rebate Application

Complete application and sign/date. All information is required to process rebate(s).  
**Incomplete forms will be returned to the applicant. This will delay rebate processing.**

Office Use Only  
Rebate:

Month/Year:

Single Sq Ft:

Double Sq Ft:

### CUSTOMER INFORMATION

Account No.		Date	
Applicant Name	Are you the account holder?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Relationship to Vera Customer (if not account holder)	<input type="checkbox"/> Family Member <input type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> Other (please specify) _____		
Installation Address	Phone		
City	State	Zip	
Mailing Address (if different)	Contact Email		
City	State	Zip	

### HOME INFORMATION

**Electric Heat Source:**     Wall Unit     Baseboard     Forced Air Electric  
                                           DHP                     Heat Pump                     Ceiling Cable                     Other \_\_\_\_\_

Residence must have permanently installed electric heat system capable of heating entire dwelling to qualify.

**Residence Type:**             Site Built Home (*up to 4-plex*)                     Manufactured Home

**Existing Windows:**             Single Pane     Double Pane     Storm     Metal     Wood     Vinyl

Existing windows must be single pane, single pane with storms or double pane with metal frames to qualify.  
Existing vinyl and double pane wood frame windows do not qualify for rebate(s).

- Before Installation: an audit and prior approval are required. Call 1-888-883-9879 to schedule.
- All energy efficient upgrades must be installed according to Vera Water & Power specifications.
- After Installation: Submit the final paperwork to [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com), mail or fax to 503-344-6942. Your project will be added to the final inspection list. A final inspection is required to process the rebate. After you have submitted the final paperwork, you can call 1-888-883-9879 to verify that you will be on the schedule.

Work must be completed within six months of the pre-approval date. If the work is not completed within six months, customer must reapply for rebate(s). There is no guarantee that funds will be available after the six-month pre-approval date or that the incentive amount will remain the same.

WINDOW REBATE		
Rebate(s) are for replacement windows only. Windows not inside the electrically heated area of the home, such as garages or workshops, are not eligible for rebate(s).		
U-FACTOR	REBATE	
0.30 or lower	\$6.00 per sq ft of replacement windows	
INSULATED EXTERIOR DOOR REBATE		
ENERGY STAR® qualified door must be pre-hung, include replacement of the threshold and replace an un-insulated exterior door. Exterior doors must separate heated and un-heated space.		
Existing Door	Replacement Door	Rebate
Not Insulated	Insulated	\$40.00

**Rebate(s) will not exceed 100% of the installed job cost.  
Rebate(s) for self-installed measures will not exceed 100% of the cost of materials.**

## ENERGY EFFICIENT UPGRADES

**Replacement Windows** Sq Ft \_\_\_\_\_ U-Factor \_\_\_\_\_ **U-Factor 0.30 or lower**

**ENERGY STAR® Qualified Insulated Exterior Door(s)** Quantity \_\_\_\_\_

### Upon signing this agreement, customer acknowledges the following:

Rebate offer(s) may be changed or discontinued at any time by Vera Water & Power (VERA). VERA disclaims any warranty, whether expressed or implied, regarding the measure(s) listed on this application for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use.

I understand that the measure(s) must be installed to VERA specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the homeowner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Washington Construction Contractors Board. VERA strongly recommends validating qualifications before work begins.

I understand the above and certify that I am a customer of VERA, that the measure(s) are installed at the residential address indicated on this application and that this address is within VERA service territory.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

### REBATE APPLICATION DOCUMENTS

#### Rebate(s) will be processed when VERA has received the following required documents:

- Copy of one **NFRC sticker** for each window replaced or the window order confirmation with u-factor verification.
- Copy of one **NFRC sticker** for each exterior door replaced or verification that the door is ENERGY STAR® rated.
- Contractor installed: Copies of **contractor final invoice(s)** showing window measurements. All final invoices/receipts and installation must be dated on or after October 1, 2019 to qualify for the current rebate amount.
- Self-installed: Copies of **purchase receipt(s)** showing window measurements. All final invoices/receipts and installation must be dated on or after October 1, 2019 to qualify for the current rebate amount.
- Completed **Residential Window and Insulated Door Rebate Application** form.

Please submit the final paperwork to:

**Vera Water & Power**  
**Attn: Energy Efficiency Rebates**  
**5625 NE Elam Young Parkway #400**  
**Hillsboro, OR 97124**  
**FAX: 1-503-344-6942**  
**rebates@esgroupllc.com**

**Allow 8 to 10 weeks after final inspection approval and receipt of all required documentation for rebate checks to be issued and mailed.**

**Call 888-883-9879 to learn about additional energy efficiency programs.**

*Participation in this energy efficiency program allows Vera Water & Power to use your electrical energy consumption history for energy savings research. Your consumption history may be shared anonymously with Bonneville Power Administration for energy savings verification and research.*



# RESIDENTIAL WINDOW REBATE PROGRAM

## Steps to Participation

### 1. Pre-Installation Audit

A Field Representative will perform a *one-time* audit to determine the existing condition of your home before your windows are replaced. Audit results are kept on file for future reference. Your home must be heated with electric heat to qualify for this program.

- Call 888-883-9879 to request a no-cost audit.
- The home may be site-built or manufactured. It may be owner-occupied or used as a rental. If this is a rental, the owner must be the one who requests the audit.
- Two to three weeks after the audit, you will receive a follow-up letter to confirm that rebate funds have been reserved for your project for six (6) months. You must apply again for rebate funds if your projects not completed within the six-month time period. Funds are available on a first come first serve basis and may not be available at the time you reapply.

### 2. Window & Exterior Door Upgrade

- After the audit, you can upgrade the windows in your home or hire a contractor to do the work.
- New replacement windows must have a U-Factor of 0.30 or less to qualify for a rebate.**
- Windows can be replaced all at once, individually, or a few at a time.
- Each new window will have an NFRC sticker attached to the glass. Carefully remove all stickers and make a copy of each sticker. Retain originals for your records. You may also submit a window order confirmation with the U-factor and measurements of the windows replaced.
- Windows must be completely sealed, primed, caulked & trimmed at the time of the final inspection.
- Each new exterior door must be ENERGY STAR® rated & may have an NFRC sticker attached to the door verifying that it is ENERGY STAR® rated. Remove the sticker and make a copy of one sticker per door replaced. Retain the original sticker(s) for your records. Verification that the door is ENERGY STAR® rated must be in the final paperwork. Exterior door must replace an un-insulated door that separates heated space from un-heated space.

### 3. Request Your Rebate

After the windows have been replaced, sealed & caulked, please submit the following paperwork to [rebates@esgrouppllc.com](mailto:rebates@esgrouppllc.com) , faxed to 503-344-6942 or mailed to the address on the form.

- Contractor final invoice(s), or receipt(s) if self-installed, showing window measurements. The final invoice & installation must be dated on or after October 1, 2019 to qualify for the current rebate.
- Completed Residential Window and Insulated Door Rebate Application.
- Copy of one NFRC sticker for each window replaced or a manufacturers window order confirmation with measurements and U-factor verification.
- Copy of one NFRC sticker or ENERGY STAR® verification for each exterior door replaced.

### 4. Post-Installation Inspection

- When the final paperwork has been received in our office you will be added to the list for a final inspection or you can call 888-883-9879 to request the final inspection after you have submitted the final paperwork. You will be contacted two to three days prior to the inspection with your scheduled date and time. You do not need to be home during the inspection provided there is outside access to all windows. Please unlock gates and restrain your pets before your schedule inspection. The post inspection is required before the window rebate can be processed.

### 5. Receive Your Rebate

Allow 8 to 10 weeks after the final inspection approval and receipt of all required documentation for rebate checks to be issued and mailed.

**All work must meet Bonneville Power Administration (BPA) and Vera Water & Power for program requirements.  
For additional questions, call 888-883-9879**